

Virginia MCLE Board

Certification of Attendance (Form 2)

Report attendance online at www.vsb.org. Keep this form for your records.

Name: _____ **VSF ID#:** _____
Address: _____ **Phone:** _____
_____ **Email:** _____

City **State** **Zip**

Course ID: LGMM002
Sponsor: Local Government Attorneys of Virginia
Title: 2025 LGA Regional Seminar
Type: Live
Format: Speaker in Room
Credits: 6.00 2.00 1.00
CLE **(Ethics)** **Well-being**

Credit Certification

Date completed: _____ **Location:** _____
Do not leave blank or form will not be processed.

By my signature below I certify:

1. I attended a total of _____ (hrs/mins) of approved CLE of which (_____) (hrs/mins) were approved Ethics and _____ (hrs/mins) were approved Well-being. (Claim credit for actual time in attendance. Round to the nearest half hour. E.g. 75 min=1.5 CLE hours.)
2. The sessions for which I am claiming credit had written instructional materials to cover the subject matter.
3. I participated in this program in a setting physically suitable for the course.
4. I was given the opportunity to interact with the presenter (in real time if the program was live or by some other means if the program was pre-recorded).
5. I understand I may not claim credit for any course/segment for which credit has already been claimed in the current or preceding CLE periods.
6. I understand that a materially false statement shall be subject to appropriate disciplinary action.

Date

Signature

MCLE requirement: Paragraph 17, Section IV, Part Six of the Rules of the Supreme Court of Virginia and MCLE Board Regulations.
Completion deadline: October 31. Reporting deadline: December 15. Fees are assessed for failure to comply with MCLE deadlines.