

Local Government Attorneys of Virginia | Board of Directors Meeting Minutes  
October 18, 2023 at noon | Zoom

Meeting Topic: 2025 LGA Spring Conference location selection

Attendees: Lesa Yeatts (President), Andy Herrick (Vice President), Kelly Lackey (Treasurer), Courtney Sydnor (Secretary), Michael Abbott, John Blair, Martin Crim, Brandi Law, Patrick Murphrey, Ryan Samuel, Tyler Southall, Alan Spencer.

Staff: Amy Sales and Christy Jenkins

Guests: None

Absent: Mark Popovich (Immediate Past President)

President Yeatts declared a quorum, started the meeting at 12:03 p.m., and introduced Christy Jenkins.

Christy Jenkins shared that Omni Charlottesville offered a reduced room rate of \$199 per night. She shared that she had not received proposals from Boar's Head or Wintergreen and then reviewed the remaining choices: DoubleTree, Omni Charlottesville, and Kimpton. She reported that Kimpton will only offer an alternate date pattern.

Martin Crim asked if there are sufficient sleeping rooms at Omni Charlottesville. Christy Jenkins confirmed that LGA will nearly fill the hotel, but based on history, there are enough rooms. President Yeatts asked if there is sufficient meeting space, as the last time the meeting space was cramped. Christy Jenkins shared that she was not sure, but felt that it was good. Vice President Herrick asked if a small block could be made at an area hotel for overflow.

There was a shared concern about number of attendees and whether our conference will fit.

Secretary Sydnor asked if the concern was over sleeping rooms or meeting space. President Yeatts answered that her concern had to do with meeting space. Secretary Sydnor asked for meeting space capacity information. Amy Sales shared the stats used for meeting room space was 250 for the general session and 125 for concurrent space. President Yeatts shared that the ballroom space may not be large enough. Michael Abbott asked for Reston registrant numbers and set up details. Christy Jenkins shared the counts (270 total attendees during the conference) and noted that the difference would be three to a 6' table rather than two.

Vice President Herrick shared that there are 205 sleeping rooms at Omni Charlottesville asking if that will cover our needs. Christy Jenkins confirmed. Secretary Sydnor asked the number of rooms at peak, which Christy Jenkins shared is 180. John Blair shared his memory of Omni Charlottesville complaints over overflow rooms. And that there was a higher-than-average number of attendees because Charlottesville is truly central and people need rooms. Christy Jenkins shared that we have 170 rooms in the proposal, which she will increase to 180.

Michael Abbott asked if there are other viable options. Vice President Herrick said that DoubleTree is viable, but not preferable. Secretary Sydnor asked for the nearest hotel. Vice President Herrick answered that there is a Residence Inn that was not there when LGA was last in Charlottesville. Michael

Abbott asked if a block can be negotiated at an overflow hotel. Christy Jenkins said yes, but it did not appear necessary. Martin Crim asked about the DoubleTree. Vice President Herrick said that it is not nearby, and it would not be a proper overflow.

Martin Crim made a motion to contract with Omni Charlottesville for the 2025 Spring conference. Alan Spencer seconded the motion. The motion was approved unanimously.

Michael Abbott asked Christy Jenkins to visit the meeting space before finalizing. Christy Jenkins said she would and will report back to President Yeatts.

Secretary Sydnor asked Christy Jenkins to investigate a walkable overflow hotel.

The meeting adjourned at 12:22 p.m.

Minutes, provided by Amy Sales, were approved by Courtney Sydnor, Secretary, on December 1, 2023.