

Constitutional Officers Legislative Days in Richmond January 22-24, 2012

Legislative Day is following the format established in 2008. The treasurers and the commissioners of the revenue will be holding a joint **Education Program** on **Monday, January 23, 2012** as part of this year's agenda. **We will be meeting at the SunTrust Building all day on Monday, January 23.** The SunTrust Bank is just a short two-block walk from the Omni Hotel.

The **registration fee for Monday's education program is \$65** and includes an all-day break package and handouts. The **education program is worth six continuing education points (7 if you attend the VALECO annual meeting)** towards certification or recertification for treasurers and deputies. The program is listed below. There is no luncheon with this program; we encourage attendees to register for the VALECO annual meeting and luncheon.

The **VALECO annual meeting and luncheon** will be at the SunTrust Bank Building on Monday, **January 23** from noon to 1:30 p.m. There is a separate registration form and fee for VALECO. The luncheon is **\$25 for members** and **\$30 for non-members**. The **VALECO Meeting and Luncheon is worth one point towards certification.**

Concurrent with the TAV Board meeting on **Sunday, January 22**, at the Omni, Jeff Scharf will be teaching a mini-version of **Collecting Delinquent Taxes**. This program is geared towards the newly elected treasurers, however the session is open to anyone, who registers. There is a separate registration fee to cover the cost of the collection course manual: **the fee is \$40.** (When you take the full collections course later on, the registration fee will be reduced to reflect that you already have the book). **If you have a copy of the latest collections course manual, there is a reduced registration fee of \$15. Space is limited and new treasurers will have priority for this session.**

There will be a **Hospitality Suite** on Sunday and Monday nights at the Omni Hotel hosted by the treasurers and commissioners of the revenue and sponsored by **M&W Printers**.

Cancellation Policy: If you find you cannot attend, email Al Spengler at Cooper Center (aws@virginia.edu) A full refund will be issued prior to January 18; half refund up to Friday January 20. No refunds for cancellations received after January 20 unless medical emergency.

If you have any questions, please contact Al Spengler at the Cooper Center at UVA via email: aws@virginia.edu

Treasurers Agenda

Sunday, January 22, 2012

(All events on Sunday are at the Omni Hotel.)

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| 2:00 - 4:30 p.m. | Collecting Delinquent Taxes
Jeff Scharf, Partner, Taxing Authority Consulting Services, P.C. |
| 3:00 p.m. | Refreshment Break (TR and CR) |
| 3:00 p.m. | Treasurers Board Meeting |
| 3:00 p.m. | Commissioners of the Revenue Board Meeting |
| 3:00 – 6:00 p.m. & 8:00 p.m. until Midnight | Hospitality Suite open |

Monday, January 23, 2012

(All events are at the SunTrust Bank Building unless otherwise noted.)

Treasurers & Commissioners of the Revenue Legislative Day Education Program

Except for the opening session all sessions are with the Commissioners of the Revenue.

- 8:00 - 9:00 a.m. *Continental Breakfast and Conference Registration*
- 8:30 - 9:15 a.m. *Concurrent Sessions:*
Treasurers: Openings Remarks and Welcome
Barbara Carray, MGT, President TAV
Delores Smith, MGT, Education Chair
- Commissioners of the Revenue: Openings Remarks and Welcome**
Jimmie Gillie, President CRAV
Terry Yowell, MCR, Education Chair
- 9:15 – 10:15 a.m. **Digital Documents/Records Retention**
Library of Virginia
- 10:15 - 10:30 a.m. Break
- 10:30 – Noon **DMV**
David Pierce and others from DMV
- Noon - 1:30 p.m. **VALECO Annual Meeting and Luncheon**
(Separate registration required!)
- 1:30 – 2:30 p.m. **Auditor of Public Accounts**
TBA
- 2:30 – 2:45 p.m. Break
- 2:45 – 4:30 p.m. **Roundtable: Treasurers and Commissioners of the Revenue - Working Together for the Citizens of the Commonwealth**
Fred Parker, MGT, Washington County
Scott Harris, MCR, Hanover County
- 4:30 - 6:00 & 8:00 p.m. until Midnight **Hospitality Suite at [Omni Hotel](#)**
(Times subject to change)

Tuesday, January 24, 2012

- 9:00 a.m. Visit with your legislators at the General Assembly Building
- 12 Noon General Assembly convenes.

LODGING

Omni Richmond Hotel
100 South 12th Street, Richmond
804 344-7000

Web site for map and directions:

<http://www.omnihotels.com/FindAHotel/Richmond/MapAndDirections.aspx>

Room Rate is \$112 single/double plus state and local taxes.

The cut-off date is **Thursday, January 5, 2012. Toll Free Number is 800-THE-OMNI.**
Room Block was under the name: **Constitutional Officers Legislative Day 2012.**

Check-In time is 3:00 p.m and Check-Out is 12 Noon.

Valet Parking is \$20 per night with unlimited in and out. The great thing about the Omni is one can walk to the General Assembly from there and also walk to the VALECO lunch so you don't have to move your car. When you check out on Tuesday, leave your car at the Omni and pick it up after you visit your legislators. You are also only a block away from all the restaurants in Shockoe Slip.

Hotel rooms feature executive work desks, free high-speed wireless Internet access, cable TV, iron and ironing board, hair dryer, and coffeemaker. The Omni also has an indoor heated pool. See web site for info on fitness center.

Remember to enroll in the Omni Select Guest Program. It does not cost anything to enroll and by doing so you will be entitled to comp Wi-Fi Service, comp pressing and shoe shine, bottle water, and several other benefits. To enroll and see the other benefits, go to this link:
<http://www.omnihotels.com/SelectGuestProgram/MemberBenefits.aspx>

SunTrust Bank

The **SunTrust Bank** is located at **919 E. Main Street** in **downtown Richmond**. (Zip code is 23219)

If you are staying at the Omni Hotel, the SunTrust Bank building is a short two-block walk from the hotel.

If you are commuting to the meeting on Monday, you can park ??????. The cost is